



STEERING GROUP MEETING
Teal House, 20 Teal Avenue, Lyneham
7:00 pm on Thursday, 9th July 09

AGENDA

Steering Group Members: Brian Atfield, Tony Clements, Mollie Groom (Chair) Jacqui Lay, Lisa Mitchell, Richard Pagett (Vice Chair) David Tetlow, Veronica Stubbings and Clive Wilce (Treasurer)

Observer/Officer: Stuart Rudd

Item	Topic	Action
1	Apologies	
2	Minutes approved as a true record of events	
3	NCAP SG Mollie has been invited to be Vice Chair of the Area Board which means that she is unable to continue to be Chair of NCAP. This requires a new Chair to be nominated as an interim until the September AGM. Nominations please	
4	Update on email address - SR	
5	Full Partnership 9 th of June, Memorial Hall, Wootton Bassett., - reflection on meeting (all)	
6	Updating Community Plan –NCAP direction <i>Reminder</i> Early June Final draft document printed and distributed for consultation July Consultation draft presented at first Area Board meeting September Finalised plan to printer	
7	Presentation on pension saving (from Financial Services Authority) 25 th August 09 in the Memorial Hall, - LM , SR update	
8	Account Update Bank account update	
9	SBC/WCC 3000 houses (Moredon Bridge, The Pry, Ridgeway Farm) update from MG ref George Batten response.	
10	NCAP support for Promoting the Sustainable Communities Act - MG update	
11	WFCAP (Wiltshire Forum of Community Area Partnerships) – updates KS	
12	Wiltshire Council Support of NCAP – 2 Issue Sheets raised 1. The possibility of SBC wishing to gain Cricklade town and Purton village from Wiltshire Council 2. The arrangements for hearing and determining planning applications. – progress KS	
13	Area Board Mtg Presentation – update RP Formal nomination of an Area Board NCAP representative. Sustainable Communities Act – NCAP input	
14	AOB Enquiry and questions from a potential new member	

Item	Topic				Action
15	Next Meetings				
	Date	Time	Group	Venue	
	15 July 2009	6:30	Area Board Task Group	Marsh Farm Hotel, Wootton Bassett	
	30 Sept 2009	6:30	Area Board Task Group	TBC	
	02 Dec 2009	6:30	Area Board Task Group	TBC	
	27 Jan 2010	6:30	Area Board Task Group	TBC	
	24 Mar 2010	6:30	Area Board Task Group	TBC	

For further information, please contact
 Stuart Rudd, Administrative Support
 Tel: 07895534779 Email: ask@ncap-northwilts.org

www.ncap-northwilts.org