



STEERING GROUP MEETING
32 Chestnut Springs, Lydiard Millicent
7:30 pm on Wednesday, 23rd April 09

Agenda

Steering Group Members: Brian Atfield, Tony Clements, Mollie Groom (Chair) Jacqui Lay, Lisa Mitchell, Richard Pagett (Vice Chair) David Tetlow, Veronica Stubbings and Clive Wilce (Treasurer)

Observer/Officer: Stuart Rudd

Item	Topic	Action		
1	Apologies Richard Pagett (Vice Chair)			
2	Minutes approved as a true record of events			
3	Matters Arising Update - <i>Time Sheet & Out of Pocket Expense Form</i> guidance notes.- SR			
4	Account Update Update on bank account status – CW Payment of Open Blue Bus invoice			
5	Area Consultation Update on area consultation ~ specifically the road show at Hook, questionnaire analysis (Awaiting info from Wiltshire Racial Equality Council [WREC]) . – MG/SR Note: (Questionnaires due in by 17 th April 09) Final reminder for all SG members to encourage return of questionnaires/add to Facebook/ add to Blog			
6	Full Partnership (9 th June) Memorial Hall, Wootton Bassett. Updating Community Plan Presentation on pension-saving (from Financial Services Authority) – Update LM Unable to discuss Full Partnership meeting with Wootton Bassett High Street Festival organisers as there is only an arts Festival– MG			
7	SBC/WCC 3000 houses (Moredon Bridge, The Pry, Ridgeway Farm) consultation ended March. Additional letter to be sent to Maggie Ray (Public Health Officer). Update - MG			
8	Transwilts Train Service – NCAP support for a link between Swindon, Salisbury, Trowbridge, Chippenham, Melksham, Warminster, Westbury, and Dilton Marsh using the existing railway line.			
9	Wiltshire Council Support of NCAP – Update KS			
	WFCAP Do not recommend Charity status, they advocate Partnership with limited public liability. How to ensure NCAP don't miss meetings as NCAP did not receive info for 8/04/2009 mtg			
10	AOB NCAP support for <i>Promoting the Sustainable Communities Act</i> Update: MG submitted list			
11	Next Meetings			
	Date	Time	Group	Venue
			Next SG	
	9 th June	TBC	NCAP Full Partnership	Memorial Hall, Wootton Bassett
			1 st Area Board?	

For further information, please contact
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