

NORTHERN COMMUNITY AREA PARTNERSHIP - COMMUNITY ACTION PLAN

THEME GROUP: Recreation, Culture and Leisure		
ISSUE: Memorial Hall, Station Road, Wootton Bassett for Art, Drama and Musical Groups – Short Term Venture		Date: 10 April 2006
PROJECT LEADER: Sheila Dunn		Contact No/Email: sheila@dunn4146.freeserve.co.uk

1. What Needs To Change? *Describe the problem and what needs to be done to improve the situation.*

Memorial Hall – needs updating stage facilities including:

- New curtains and stage electrics updated

2. What Tasks Need To Be Done? *List, step by step, the activities that need to be done, in order to improve the situation.*

Costing and quotes

Fundraising – ongoing

3. Who Will Do Them? *State who will do what (or have responsibility for getting a task done) and when by e.g. end May or by 15 July 2006.*

Memorial Hall Committee – Sheila Dunn

When By?

As soon as funds are available

4. What Else Do We Need? *Does a meeting need to be organised, or a questionnaire or some letters written, some photocopying perhaps – itemise and cost.*

More? fundraising
£2,500 raised to date

Costs?

To be costed

5. Who Else Needs To Be Involved? *Indicate who else needs to be involved – a local councillor, the police etc.*

Charity Information Bureau

In What Way? *What do we want these 'stakeholders' to do?*

Information on help and funding

6. How Will We Know If Things Are Better? *How will we know things have improved? What are our indicators?*

Visual and safety improvements