

COMMUNITY ACTION PLANNING

THEME GROUP:	Group members to print their names/email CONTACT: Liam Tatton Bennett at ltatton-bennett@communityfirst.org.uk	DATE: 1 Nov 2005	THEME:	Insert 1 of 8 themes	ISSUE:	Insert title of issue
1. What needs to change?		2. What tasks need to be done?		3. Who will do them?		When by?
Describe the problem and what needs to be done to improve the situation <ul style="list-style-type: none"> Lack of knowledge about and availability of transport options in the NCAP area 		List, step by step, the activities that need to be done, in order improve the situation <ul style="list-style-type: none"> Meet with Wootton Bassett Transport 4U scheme to discuss possible partnership arrangement. <hr/> <ul style="list-style-type: none"> Disseminate information about available transport. Identify unmet transport needs Develop transport project(s) which meet needs Link up with existing transport providers and other relevant partners. 		State who will do what (or have responsibility for getting a task done) and when by e.g. end May or by 5 Jan 2006 <ul style="list-style-type: none"> NCAP Transport Group Before March 06 <hr/> <ul style="list-style-type: none"> NCAP Transport Group After March 06 		
4. What else do we need? Costs?		5. Who else needs to be involved?		In what way?	6. How will we know if things are better?	
Does a meeting need to be organised, or a questionnaire or some letters written, some photocopying perhaps – itemise and cost <ul style="list-style-type: none"> Meeting to be organised between Group and Transport 4U Website) may be able to utilise Phone line) existing “T4U” Resources? Financial resources Other group members 		Indicate who else needs to be involved – a parish or county councillor, the police etc <ul style="list-style-type: none"> WCC/SBC Relevant partners who either rely or provide transport for their clients. 		What do we want these “stakeholders” to do <ul style="list-style-type: none"> Provide support either financially or managerially 	Lastly, how will we know things have improved? What are our indicators? <ul style="list-style-type: none"> Monitor number of calls received/hits on website to start with Once transport project(s) up and running, monitor progress (e.g. passenger numbers etc.) 	

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Describe the problem and what needs to be done to improve the situation		2. What tasks need to be done?		3. Who will do them? When by?		
<ul style="list-style-type: none"> Lack of co-ordination between existing Transport providers (eg lots of school coaches travelling through rural villages empty) and lots of minibuses lying idle. 		List, step by step, the activities that need to be done, in order improve the situation <ul style="list-style-type: none"> Mapping of journeys made by providers Collaboration between private/public operators <hr/> <ul style="list-style-type: none"> Identification of existing vehicles Minibus brokerage scheme 		State who will do what (or have responsibility for getting a task done) and when by e.g. end May or by 5 Jan 2006 <ul style="list-style-type: none"> NCAP Transport Group 		
4. What else do we need? Costs?						
Does a meeting need to be organised, or a questionnaire or some letters written, some photocopying perhaps – itemise and cost		5. Who else needs to be involved?		In what way?		6. How will we know if things are better?
<ul style="list-style-type: none"> Central co-ordination point Financial resources Other group members 		Indicate who else needs to be involved – a parish or county councillor, the police etc <ul style="list-style-type: none"> Alan Feist, WCC <hr/> <ul style="list-style-type: none"> Community minibus groups and other community groups with minibuses 		What do we want these “stakeholders” to do <ul style="list-style-type: none"> Provide details of work already being done in this area <hr/> Provide buses/managerial support		Lastly, how will we know things have improved? What are our indicators? <ul style="list-style-type: none"> Assess arrangements between private and public operators and monitor traffic levels in villages <hr/> <ul style="list-style-type: none"> Monitor fleet numbers/number of journeys made etc.

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