



# Northern Community Area Partnership

**Minutes of the Steering Group Meeting – Tuesday, 29<sup>th</sup> November 2005 at 7.30pm at 32 Chestnut Springs,  
Lydiard Millicent**

**Steering Group Members Present:**, Richard Grigg, Mollie Groom Tom Pepperall, Veronica Stubbings and David Tetlow  
**Officers present:** Shelley Parker (NWDC) John Allen (WCC)

**1. Apologies**

Lisa Mitchell, Richard Pagett

**2. Minutes of the SG meeting on 11<sup>th</sup> October 2005**

Agreed.

**3. Website update**

Following discussion the following questions were raised:

**Q.** Who decides what goes on the site (suggest Mollie, Richard, John & Shelley)

**Q** Who is the site aimed for, i.e. who are the partnership?

**A.** *The partnership members who are on the mailing list and who are invited to the main Partnership meetings*

**Q.** What is the principal purpose of the site, e.g. Administration, Information or Member Recruitment *etc*?

**A.** *Purely as a means of internal communication i.e. within Partnership members*

**Q.** Is the site for internal use only?

**A.** *Purely as a means of internal communication i.e. within Partnership members*

**Q.** Should the site have a disclaimer?

**A.** *Not really necessary as it is not open to the public*

**Q.** Should the site have advertisements?

**A.** *No, it is not a community-access site – there would be no value*

**Q.** Should there be a link to the WCC and Town web sites

**A.** *No, it is not a community-access site – there would be no value*

The site was supported in principal and commented how effective it was to use. The WCC web site may go live in January and would be managed by Community First.

**4. Funding update**

Meeting between the two Town Clerks and local business representatives was very positive ~ responses awaited.

**5. Linkages**

It was generally felt that there was still not a lot of understanding on how the County and District Strategic bodies function and work together.

**6. Community Strategy.**

The question was asked, should NCAP compile a detailed strategic document in the same vein as Calne and Melksham when they had substantial funding for that purpose. What would a detailed strategy achieve for NCAP?

**ACTION:** **John Allen** to ask Dave Roberts for his view.

**7. Next meeting**

It was felt the next meeting should be more widely advertised and more time needed so it was agreed the January meeting would instead be a Steering Group meeting (Venue *yet to be agreed*) and the Partnership meeting delayed to February (*date and venue to be notified later*).

It was strongly felt that there should be a series of projects arising from the published plan that people could get interested in and drive them forward

**8. Any other business**

John explained about the ongoing extended Schools project and it was agreed a letter of support should be sent from the Steering Group.

**Date of next SG meeting – Tuesday, 17<sup>th</sup> January 2006 at 7.00pm**

**Date of next FP meeting – February - TBN**