

## FULL PARTNERSHIP MEETING and AGM

***Civic Centre, Wootton Bassett – 7.00pm, Tuesday, 28<sup>th</sup> June 2005***

### AGENDA

#### ADMINISTRATION

1. Apologies
  2. Minutes of last meeting
  3. Launch of Community Plan
  4. AGM
- Outcomes  
Remaining actions to close out
- Election of Chairman, Vice Chairman, Treasurer  
Re-affirm Vision; Membership of Steering Group

#### PLAN IMPLEMENTATION

5. Discuss and confirm overall strategy (paper attached)
6. Fully document how we have got to where we are
  - Formation of an area partnership*
  - Original terms of reference*
  - Establishing the vision*
  - Evidence to date*
  - Consultation to date*
  - Findings*
  - The Community Plan (purpose etc)*
  - Relationship with other plans (e.g. LSP)*
7. Current Status
  - Future terms of reference*
  - Aims & Objectives*
  - Budget (e.g. Market Towns and Coastal Funding)*
  - Roles and Responsibilities*
  - Local Feedback on Community Plan*
8. Next Steps
  - Further Consultation*
  - Evidence gathering*
  - Sources (e.g. community profiles)*
  - Questionnaires*
  - Focus Groups (ToR, Aim. Objective, Target, etc)*
9. Action Plan
  - Issues - Aim (s), Objective (s), Target (s)*
  - Responsibility*
  - Methodology & Timescale*
  - Costs*
10. Annexes
  - document/compile

#### ANY OTHER ITEMS FOR DISCUSSION

#### DATES FOR NEXT FULL PARTNERSHIP MEETING