



AGM and Full Partnership Meeting
 Minutes
 Marsh Farm Hotel, Wootton Bassett
 7 pm, Thursday 12th November 2009

Steering Group Members

Brian Atfield, Tony Clements, Mollie Groom, Jacqui Lay, Lisa Mitchell, Richard Pagett (Chair), David Tetlow, Veronica Stubbings (Vice Chair), Clive Wilce (Treasurer)

Present:

Brian Atfield, John Bennett (Lydiard Millicent PC), Johnathan Bourne (Wootton Bassett Town Council), Richard Broadhead (Wiltshire Council), Peter Colmer, Peter Doyle, Jacqui Lay, Mollie Groom, Lisa Mitchell, Richard Pagett (Chair), Shelley Parker (Cricklade Town Council), Laura Pictor (Wiltshire Federation of Community Area Partnerships), Karen Scott (Wiltshire Council) Veronica Stubbings, Clive Wilce, Stuart Rudd (NCAP Admin Officer), plus approximately 30 members of the public.

Apologies:

Sgt M Alvis (police), Cllr Allison Bucknell (W.C), J Elford, Bob Jones (Cricklade Business Association), David Tetlow (SG).

Item	Topic	Action																				
1	Minutes of last meeting proposed Veronica Stubbings, seconded Mollie Groom and agreed.	None																				
2	Chairman's Report – Terms of Reference reviewed and approved Sept 09, 2009 – 2015 Community Plan issued and paper copies available end Nov 09. Both items available on NCAP web-portal.	None																				
3	Treasurers Report – Income £10,071.36 (NWDC £4,916.66, WC £5,152.58, interest £2.12), Expenditure £3,097.26, outstanding £927.70, balance £6,976.22). Proposed Brian Atfield, Seconded Lisa Mitchell that Treasurer's Report be accepted into the minutes.	None																				
4	Election of Officers: Chairman – Robert Jones, proposed Brian Atfield, seconded Mollie Groom Vice – Veronica Stubbings, proposed Clive Wilce, seconded Jacqui Lay Treasurer – Clive Wilce, proposed Brian Atfield, seconded Lisa Mitchell Remaining Steering Group – Jacqui Lay, Lisa Mitchell, Brian Atfield, Mollie Groom, David Tetlow, proposed Richard Pagett, seconded T Price. Richard Pagett asked for other members to come forward to the SG. See AOB for comments.	None																				
5	Presentation: Richard Broadhead (WC) presented Public Rights of Way in Wiltshire (presentation slides available on the NCAP web portal). NCAP agreed to write to the CEO of Wiltshire Council asking him to consider managing rights of way and country side access as a frontline service and expressing concern over the posts that have been frozen, and to ask Town & Parish Councils to do the same.	Chair																				
6	AOB A member of the public stated that "Wootton Bassett doesn't agree the community plan". Richard Pagett stated that the new SG would investigate. Cllr Peter Colmer (Cricklade) asked for the SG to consider splitting the Partnership e.g. into Cricklade and Wootton Bassett partnerships. Richard Pagett was thanked for being the recent Chair and for all his NCAP work, including being vice chair since inception and instrumental in its founding.	Chair																				
7	Next Meetings																					
	<table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Group</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>02 Dec 09</td> <td>6:30</td> <td>Area Board</td> <td>Lyneham Primary School, Lyneham</td> </tr> <tr> <td>27 Jan 2010</td> <td>6:30</td> <td>Area Board</td> <td>TBC</td> </tr> <tr> <td>Feb 2010 (TBC)</td> <td>TBC</td> <td>FP</td> <td>TBC</td> </tr> <tr> <td>24 Mar 2010</td> <td>6:30</td> <td>Area Board</td> <td>TBC</td> </tr> </tbody> </table>	Date	Time	Group	Venue	02 Dec 09	6:30	Area Board	Lyneham Primary School, Lyneham	27 Jan 2010	6:30	Area Board	TBC	Feb 2010 (TBC)	TBC	FP	TBC	24 Mar 2010	6:30	Area Board	TBC	For further information Stuart Rudd, NCAP Administrative Support 07895534779 ask@ncap-northwilts.org
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